
Retention of Records - All Chaffee Matter(s)

1 message

Matt Chaffee <matthewchaffee23@gmail.com>

Wed, Nov 13, 2024 at 8:06 AM

To: Jerry Thacker <jthacker@phm.k12.in.us>, Carolyn Palonis <cpalonis@phm.k12.in.us>

Cc: Rachel Hoogenboom <rhoogenboom@phm.k12.in.us>

Good morning,

Please preserve any and all records since December 7, 2023 pertaining to all Chaffee matter(s). This would include but is not limited to: phone call records, text messages, emails, handwritten notes, Facebook Messenger messages, WhatsApp communications.

Also, as individuals that are employed by Penn-Harris-Madison School Corporation or provide services in some capacity, please ensure they also comply with this request; this would include but is not limited to: school board trustees, any and all law firms, Tim Corbett, Dan Schaetzle, ESC administration, and PHMTA leadership.

Please instruct them not to destroy any applicable communications as stated above; this goes for but is not limited to: phone call records, text messages, emails, handwritten notes, Facebook Messenger messages, WhatsApp communications.

Please confirm that you received this correspondence and the above will be preserved.

The basis for this request is in regard to incoming claim(s) that Penn-Harris-Madison School Corporation will be involved in, in some capacity.

Sincerely,
Matt Chaffee